

Holiday Inn
900 East Sunset Blvd.
Riverton, Wyoming
307-775-8400
June 6, 2014, 9:00 AM

MEETING MINUTES

ATTENDEES:

Don Dorn	Rose Moseby	David Hornbeck
Don Stauffenberg	Rick Magstadt	
Bill Korhonan		

ABSENT:

Bill Rice	Jamie LaValley	Gary Wolfe
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OTHERS PRESENT:

Mary Ellen Young, Executive Director
Helen L. Jerome, Administrative Asst., Gillette Office
Jennifer Zissou, AG Representative

1. Call to Order and Roll Call Don Stauffenberg
 - a. 9:09 am and a quorum is present

2. Welcome new AG representative/Jennifer Zissou Mary Ellen
 - a. Jennifer Zissou was introduced by Don Stauffenberg and introductions of everyone present followed

3. Approval of February 19, 2014 minutes Don Stauffenberg
 - a. Don Dorn made the motion to approve the minutes from the last meeting, Bill Korhonen seconded. Motion carried.

4. Old Business:
 - a. April Executive Director's Report Mary Ellen
 - i. Expenses and all programs are down but our enrollment is up considerably. We still continue to get a lot of hits online. May's Exec Dir report will be out next week. People are now coming in to the offices due to changes in their deductibles since we pay the deductible. Most of the deductibles are higher than previous insurance policies.
 - b. Approval of April Financials Mary Ellen
 - i. Contracted services pays for all the EBMS services, hearing aids, medical assistance, etc. We are setting good. We can only spend 5% per year out of our accounts.
 - ii. Rose Moseby made the motion to approve the financials. Rick Magstadt seconded. Motion carried.
 - c. Update on staffing and office location/Rock Springs Mary Ellen
 - i. We have hired someone for the office through Manpower since we could not add it into our 15-16 Budget. Mary Ellen interviewed two people who were highly qualified. Mossie Coleman-Nortz was the choice. She started May 16th.
 - ii. We have a new office location in Rock Springs at 2632 Foothills Blvd. We could not have the same phone number for the Rock Springs office but we enrolled into a program that when someone calls the old phone number they are told it is no longer in service and are given the new number. Don would like to hear any feedback that we get on the move of the office. Mary Ellen visited FMC,

Bridger Coal and Solvay and they were happy we were moving the office to Rock Springs. We are going to schedule an open house in about two weeks at the new office. The open house will be held for two days. It will be advertised in the local papers and the mining contacts Mary Ellen has will be sent a notice.

- d. New web home page introduction & Mission Statement Mary Ellen
 - i. Mary Ellen went over what is on the web page for the initial statement and the Mission Statement to update it with new verbage that would steer away from Wellness (see attached document). Rose Moseby made the motion to accept. Don Dorn seconded. Motion carried.
 - e. Farewell to Rose Moseby and Bill Rice Mary Ellen
 - i. Thank you to Rose and Bill for their services in the past. Rose's replacement is the treasurer of the Sweetwater Hospital Board, Grant Christensen. Bill's replacement is Tanya Allee and was approved by the County Commissioners. Letters of appreciation will be sent to the retiring board members.
5. New Business
- a. Revised Letter of Agreement for Hearing Aid PPO Mary Ellen
 - i. The new Letter of Agreement – One of the problems with the old Letter of Agreement was that the provider could not balance bill the miner and found that many audiologists were balance billing but found others that did not. The new LOA was changed that the preferred provider can balance bill the miner but we still only pay \$2,000. The preferred Provider can only mark up the hearing aid a certain amount and has to furnish the wholesale price on the claim. The time line for filing claims was stated in the LOA. Criteria was added that the provider must provide 3 follow-up visits within 6 months at no charge to the miner to be sure that the HA is adjusted, etc. The preferred provider has to provide a private, professional setting, not a public place, i.e., McDonalds. An in home visit is allowed if the miner agrees to it. The Provider will be immediately terminated if found that they altered documents in any way.
 - ii. We are going to start following up and doing surveys on HA providers with miners after they receive their hearing aids. Rick suggested putting the survey on the website for people to access online which will include a ranking of services.
 - iii. Warranty – are we doing a mandate for a minimum warranty? Almost all warranties are 3 years from Mary Ellen's research. We pay for repairs after the warranty is out. After 5 years the manufacturer will not do repairs any longer. Recommendation is that we do a second hearing aid which is 5 years from the first aid date and not have to do an approval for the second hearing aid but that will be the last hearing aid that we will pay for. Repairs can extend the life of the hearing aids by a year or more.
 - iv. Administrative Procedure Manual – we do not have one at the present time but it is recommended that perhaps we need to set one up which can be hosted on our website and on the EBMS website.
 - v. Bill suggested that perhaps we should lower the amount paid to non-preferred providers which will be discussed in the rule changes. Can we say that the hearing aids that we pay the benefit for has to meet the following criteria in the agreement?
 - vi. Bill made the motion to approve the preferred provider agreement with the exclusion of #6 statement "per Miner Lifetime Maximum". Rose seconded. Motion carried.
 - b. Massage Therapist Criteria Mary Ellen
 - i. Issue: Chiropractors are writing prescriptions for massages for miners and one of the therapists wants to become a preferred provider. Discussion included the option that we do allow for massages when they are accompanied by a

prescription from a medical physician and not just the chiropractor. A lot of physical therapy locations have a massage therapist connected with them. EBMS needs to have some direction on what massages to pay and what not to pay. Mary Ellen would like to see it covered accompanied by a prescription from a physician, chiropractor or therapist. Rick Magstadt made the motion to pay for massages when prescribed by an MD, DC or Physical Therapist with a limit of \$50 per visit for a total of 21 visits including chiropractor visits. Don Dorn seconded. Motion carried.

6. Proposed Rules revision

Don Stauffenberg

- a. Chapter 1, Section 3, delete word Section “. ”
- b. Chapter 1, Section 4 Definitions, deletes this section from the General Provisions and put into Chapter 2.
- c. Chapter 1, Section 5 Severability, change the section number to 4
- d. Chapter 1, Section 6, Chair, change the section number to 5 and add the phrase “or his designated representative” to (c) and (d).
- e. Chapter 1, Section 7, Executive Director and Secretary, change the section number to 6
- f. Chapter 1, Section 8, Meetings, change the section number to 7
- g. Chapter 1, Section 9, Authorization of Expenditures, change the section number of 9 to 8 and add in the phrase “distribute by mail or electronic means” in subsection (i) and add the phrase “or his designated representative” to subsection (c).
- h. Rose Moseby made the Motion to accept the changes to Chapter 1. Don Dorn seconded. Motion carried. Chapter 2, Section 1 Definitions, these definitions came directly from the statute
- i. Chapter 2, Section 1 changed to Section 2, changes (A) twelve (12) consecutive months to Sixty (60) total months of service. Motion made to change the “12 consecutive months” to “60 total months within the span of 10 years’ (120 months) time period” by Rick Magstadt. Rose seconded. Motion carried.
- j. Chapter 2, Section 2 (A) “site” changed to “plant or qualifying processing or conversion facility”; (B) delete “Been injured while at work in a mine in Wyoming or a contiguous state and be unable to continue working as a miner due to that injury; and” changed to “Suffer from pulmonary/respiratory disease, hearing loss, a cardiac condition or a musculoskeletal condition which is due to labor in the mining industry and requires medical attention and care; and”;
- k. Chapter 2, Section 2, subsection (i) Residency – Add “meet the requirements of Section 1, A by using any of the following” after residency
- l. Chapter 2, Section 2, subsection (ii) add “pension verification letters; social security records”, delete notarized attestation by third parties with personal knowledge of the individual’s employment as a miner;”, add “is acceptable to the board that” after “or any other information which”.
- m. Chapter 2, Section 2, subsection (c) Add “An individual may be required to submit additional evidence of eligibility for registration or to receive services or benefits.”
- n. Chapter 2, Section 2, subsection (d) Add “The Board may require renewal of registrations from time to time. A miner who fails to renew his/her registration on or before the deadline is not eligible for benefits. Such a miner may renew his/her registration after the deadline, but is not eligible for benefits during any period in which he/she was not registered.”
- o. Chapter 2, Section 2 change to 3
- p. Chapter 2, section 3, subsection (b) add “in accordance with current board procedures”
- q. Chapters 2, Section 3, subsection (c) add “A maximum benefit of \$250 for hearing aid repair twice in accordance with current board procedures.” Motion made to have a maximum benefit of \$250 per hearing aid for repairs for a maximum of two repairs by Rick Magstadt. Rose seconded. Motion carried.

- r. Chapter 2, Section 3 change to section 4
 - s. Chapter 2, Section 4 changed to Section 5
 - t. Chapter 2, Section 5 changed to Section 6
 - u. Chapter 2, Section 6 changed to Section 7
 - v. Chapter 2, Section 7, Hearing Aids change add wording “that have been approved by the Board and have signed a Letter of Agreement with the Board’s Third Party Administration” in place of “on the Board’s preferred provider list and of,”
 - w. Add Chapter 2, Section 8, Denial of Registration, Services or Benefits – Denial of Registration, Services or Benefits will be accordance with the current Board administrative procedures.
 - x. Chapter 2, Section 3, delete the subsection (i) and delete subsection (c).
 - y. Motion made to accept changes to Chapter 2 by Rose Moseby. Seconded by Don Dorn. Motion carried.
 - z. Mary Ellen will send the changes to board members that are not present at this meeting.
7. Executive Director 2015 contract Don Stauffenberg
- a. Don Stauffenberg called an Executive Session. Motion to go into executive session to discuss personnel matters which are considered confidential by law was made by Rose Mosbey. Second by Donald Dorn Motion carried.
 - b. Motion to reconvene into regular session made by Rose Mosbey. Second by Rick Magstadt. Motion carried.
 - c. Motion to authorize proposed wage adjustments for administrative assistants and award incentive grant to the Director made by Rose Mosbey. Second by Donald Dorn.
8. Other Mary Ellen
- a. Nothing at this time.
9. Public Sounding
10. Adjournment & Next Meeting
- a. Bill Korhonen made the motion for the next meeting to be held on September 12th, 2014. Motion carried. Location – Riverton, WY – 8:30 am – Holiday Inn
 - b. Bill Korhonen made the motion to adjourn the meeting. Don Dorn seconded the motion. Meeting was adjourned at 1:39 pm